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## MINUTES

## MEDICAL STAFF CAREER SERVICE BOARD MEETING

Wednesday, 2 December 1959

Present: AC/MS - Acting Chairman & Voting Member . . Dr. [REDACTED]  
 C/OD - Voting Member . . . . . Dr. [REDACTED]  
 AC/SD - Acting Executive Secretary . . . . Mr. [REDACTED]  
 Secretary to C/MS - Recording Secretary . . Miss [REDACTED] 25X1A9a

1. Minutes of Previous Meeting

The Minutes of the Medical Staff Career Service Board Meeting of 7 October 1959 were approved by the Members without comment.

25X1A

2. Assignment

The Acting Executive Secretary announced that, on the verbal concurrence of the Members, [REDACTED] has been designated for assignment to the GS-8 Medical Technician position at [REDACTED] Mr. [REDACTED] 25X1A6a  
 [REDACTED] will depart for this assignment in April 1960.

25X1A9a

3. Review of Fitness Reports

Fitness Reports on the following personnel have been received and are available for the review of the Members:

25X1A9a

[REDACTED]  
 GS-11, Medical Service Officer  
 [REDACTED], GS-11, Physical Requirements Officer  
 GS-11, Administrative Officer  
 GS-11, Personnel Officer  
 GS-10, Chief Nurse  
 GS-10, Medical Service Officer  
 GS-9, Medical Technician  
 [REDACTED], Medical Technician  
 [REDACTED], Pharmacist (Adm)  
 GS-7, Medical Technician

4. Career Staff Application

25X1A9a

On recommendation of the Acting Executive Secretary, the Career Staff Application of [REDACTED] GS-7, Medical Technician, was approved for forwarding to the CIA Selection Board as a Type "A" case.

5. Review of Field Reassignment Questionnaire

25X1A9a

a. The Field Reassignment Questionnaire recently received from [REDACTED] GS-11, Medical Service Officer, was reviewed for the information of the Members. The Members voted to approve Mr. [REDACTED] 25X1A9a

DOC	11	REV DATE	20 APR 1961	BY	029725
ORIG CLASS		GPI	39	TYPE	01
JUST	22	NEXT REV	20/	AUTH	MR 104

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25X1A6a request for assignment to Headquarters on the expiration of his current tour of duty in [REDACTED] in June 1960 and a dispatch to this effect will be prepared for C/MS' signature.

25X1A9a b. The Acting Executive Secretary reminded the Members that, at the  
25X1A9a Meeting of 23 September 1959, while reviewing a Field Reassignment Questionnaire from [REDACTED] GS-10, Medical Service Officer, consideration of Mr. [REDACTED] future assignment was deferred pending receipt of Field Reassignment Questionnaires from Mr. [REDACTED] and from 25X1A9a Mr. [REDACTED]. Since Mr. [REDACTED] has indicated a desire to extend his 25X1A9a tour of duty at [REDACTED] and Mr. [REDACTED] has requested assignment at Head-25X1A9a quarters, the Acting Executive Secretary recommended Mr. [REDACTED] be 25X1A9a assigned to [REDACTED] as a replacement for Mr. [REDACTED]. The Members concurred 25X1A9a in this assignment and a dispatch to this effect will be prepared for C/MS' signature.

#### 6. Periodic Step Increases

The following personnel will receive Periodic Step Increases in the near future:

25X1A9a [REDACTED], GS-4, Clerk  
[REDACTED]-11, Administrative Officer  
[REDACTED] GS-12, Medical Service Officer  
[REDACTED] GS-4, Clerk

#### 7. Review of Training Evaluation Reports

a. C/OD reviewed briefly the Training Evaluation Reports of the following personnel for their participation in the IOC:

25X1A9a [REDACTED], Medical Officer  
[REDACTED] GS-7, Secretary-Stenographer  
[REDACTED] Secretary-Stenographer  
[REDACTED], GS-5, Clerk

25X1A9a b. The results of the Clerical Induction Training received by [REDACTED] 25X1A9a [REDACTED] GS-5, Clerk-Stenographer, were also reviewed by C/OD.

#### 8. Miscellaneous

25X1A9a a. The assignment of a Medical Technician to Project [REDACTED] was 25X1A2d1 briefly discussed and the Acting Executive Secretary was instructed to query [REDACTED] regarding his interest in this assignment and to report his findings to the Board Members.

25X1A9a b. The Acting Executive Secretary reviewed a commendation on behalf of [REDACTED] which was forwarded by the Chief of Station, [REDACTED] 25X1A6a

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MS/mam

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